



Afterschool Tracker

AFTERSCHOOL PROGRAM MANAGEMENT

◆ PRODUCT DEMO · FOR PROGRAM DIRECTORS

Run your whole afterschool program from **one dashboard.**

Seasons, enrollment, sign-in/out, attendance billing, and month-end accounting. One streamlined workflow that gives time back to your staff, costs parents less, and feels effortless to everyone who touches it.

✓ Set up a season in minutes

✓ Cheaper for parents via bank pay

✓ Know exactly who's on campus

FERPA-aligned. A hardened, security-first platform built on best-in-class tools.

Three promises, on every screen.



Time back to schools

Copy a whole season forward, auto-generate sessions, let billing run itself. Your team stops living in spreadsheets and gets their afternoons back.



Better for parents

Transparent all-in pricing, one login for every child, and a bank-pay discount that makes enrichment genuinely cheaper than the competition.



Safety & accountability

Every child signed in and out with a timestamp, plus a live “who’s on campus” roster and audit-ready books. FERPA-aligned, security-first, and built on hardened, best-in-class platforms.

We'll walk the product by wearing the six hats your program wears every day →



HAT 1 OF 6

The Program Manager

TASK: STAND UP THE NEW FALL SEASON

- 1 Open the Seasons timeline and find last year's Fall season
- 2 Duplicate it: activities, instructors, fees & schedules copy forward
- 3 Adjust the copied activities for this year's rates and availability
- 4 Publish; registration windows open on the dates you set



Time back: what used to be a week of rebuilding spreadsheets becomes a few minutes of edits.



Afterschool Tracker · role walkthrough

TODAY

- Dashboard
- Live Roster
- Punches

PEOPLE

- Families
- Staff & Instructors

PROGRAMS

- Activities
- Seasons & Holidays**
- Drop-In Passes

FINANCE & RECORDS

- Billing
- Reports
- Audit Log

SCHOOL YEAR

- Year-End Rollover
- Roster Import

Seasons

+ New Season

SEASON TIMELINE

Fall 2025

Spring 2026

Summer 2026

Fall 2026 · not created

NAME	DATES	PHASE	ACTIONS
Fall 2025	Sep 3 – Dec 19, 2025	Completed	Duplicate · Edit · Archive
Spring 2026	Jan 12 – May 29, 2026	Completed	Duplicate · Edit · Archive
Summer 2026	Jun 9 – Aug 15, 2026	In Progress	Edit · Complete · Duplicate

♦ Manager

Last year's Fall 2025 holds 12 activities. One click on Duplicate carries them all into Fall 2026, no re-typing.

TODAY

Dashboard
Live Roster
Punches

PEOPLE

Families
Staff & Instructors

PROGRAMS

Activities

Seasons & Holidays

Drop-In Passes

FINANCE & RECORDS

Billing
Reports
Audit Log

SCHOOL YEAR

Year-End Rollover
Roster Import

Seasons

+ New Season

Duplicate Season

COPY FROM PREVIOUS SEASON

Fall 2025 (Sep 3 – Dec 19, 2025) [Completed] ▼

All activities (including instructors, fees, images, and schedules) will be copied to the new season.

SEASON NAME *

Fall 2026

START DATE *

Sep 2, 2026

END DATE *

Dec 18, 2026

Cancel

Copy & Create Season

♦ One click

Season name and dates auto-fill. Registration windows are optional. Set them once and the catalog opens itself.

TODAY

Dashboard
Live Roster
Punches

PEOPLE

Families
Staff & Instructors

PROGRAMS

Activities

Seasons & Holidays
Drop-In Passes

FINANCE & RECORDS

Billing
Reports
Audit Log

SCHOOL YEAR

Year-End Rollover
Roster Import

 **Dana Ruiz**
Greenwood Elementary

Activities

Fall 2026 · 12 activities copied

+ New Activity

Season: Fall 2026 ▾

Type: All ▾

Status: Active ▾

12 activities

NAME	TYPE	INSTRUCTOR	SCHEDULE	FEE
Aftercare Drop-In	Drop-in	—		
Chess Club	Enrichment	M. Alvarez		
Piano Lessons	Lesson	A. Ferro		
Homework Lab	Tutoring	J. Park		

Edit Activity: Chess Club

INSTRUCTOR

M. Alvarez ▾

CAPACITY

16

FEE TYPE

Flat / season ▾

AMOUNT

\$275.00

Updated from last year's \$260. New rate applies to Fall 2026 enrollments only.

Save changes

◆ Manager

Update the rate and re-confirm the instructor, the only real work. Everything else copied forward untouched.



HAT 2 OF 6

The Parent

TASK: ENROLL TWO CHILDREN IN ONE SITTING

- 1 Annual drop-in pass for both kids
- 2 Enrichment (Chess Club) for the older child
- 3 Music lessons (Piano) for the younger child
- 4 Save a bank account once, and every future charge is cheaper



Better for parents: one login, transparent all-in prices, and a bank-pay discount that beats card-only competitors.



Afterschool Tracker · role walkthrough



Dashboard

Activity Tracker

Usage

Billing

Register

Profile

Class Registration

My Schedule (0)

Select child:

Ava Shah · Gr 4

Rohan Shah · Gr 1

FALL 2026 · SEP 2 – DEC 18 (15 WEEKS)

Drop-In Pass

\$420 / season

Aftercare Drop-In Pass

Prepaid pass covering all drop-in care for the season. Per-minute charges are waived while active.

Mon–Fri · 3:00–6:00pm

✓ Enrolled · Ava

Drop-In Pass

\$420 / season

Aftercare Drop-In Pass

Same pass for your second child, in one checkout, aggregated into a single monthly statement.

Mon–Fri · 3:00–6:00pm

✓ Enrolled · Rohan

PS

Priya Shah

Greenwood Elementary

◆ Parent

Both kids covered for all drop-in care. Sessions are still tracked for safety, but billing is one predictable monthly charge.



Dashboard

Activity Tracker

Usage

Billing

Register

Profile

Class Registration

Ava Shah · Gr 4

My Schedule (2)

Enrichment

Chess Club: Ava

\$286 all-in

How would you like to pay?

Chess Club for **Ava Shah** · Fall 2026

Pay by bank transfer

\$275.00

Save \$11 compared to paying by card · preferred by your school

Pay by card

\$286.00

Credit or debit. All-in price, so what you see is what you're billed.

Bank payments take a few days to settle. Your spot is reserved as soon as you check out.

◆ SB 478 compliant

Prices are shown all-in, so the price displayed is the price billed. The lower bank price is framed as a discount, never a card surcharge.

PS

Priya Shah

Greenwood Elementary



Dashboard

Activity Tracker

Usage

Billing

Register

Profile

PS

Priya Shah

Greenwood Elementary

Billing

Account credit: \$0.00

Lesson · billed per session

Piano Lessons: Rohan

Billed per attended session. You are only charged when your child attends, at \$34 on the night of each lesson.

Wed · 3:30pm

✓ Enrolled

Saved payment method

Bank account ·1234

Default

Every monthly charge uses ACH, **0.8% capped at \$5**, far below card fees.

This month's statement so far: **\$874.00** across 2 children, 1 combined charge.

◆ Better for parents

Two kids, three programs, one saved bank account. Drop-in aggregates monthly; lessons bill only when attended.



HAT 3 OF 6

The Afterschool Staff

TASK: RUN A SAFE, CALM DISMISSAL

- 1 Review who's signed in and for how long
- 2 See a live "who's on campus" roster update in real time
- 3 Look up a family and contact a parent if needed
- 4 Keep an eye on the self check-in kiosk from the front desk



Safety & accountability: every child accounted for, every action timestamped to a named staff member.



Afterschool Tracker · role walkthrough

- Dashboard
- Check In / Out**
- Live Roster
- Families
- Reports

Check In / Out

18 students currently signed in

- All**
- K
- 1
- 2
- 3
- 4
- 5

STUDENT	GRADE	STATUS	SINCE	ACTION
Ava Shah	4	• Signed In	3:02pm (1h 20m)	Sign Out
Rohan Shah	1	• Signed In	3:04pm (1h 18m)	Sign Out
Maya Gordon	3	• Signed In	3:07pm (1h 15m)	Sign Out
Leo Martin	2	Signed Out	Picked up 3:58pm	Sign In

♦ **Front desk**

Staff-authenticated sign-out records who released each child, not just a name tap. Full accountability at pickup.

- Dashboard
- Check In / Out
- Live Roster**
- Families
- Reports

Live Roster

• Live • 18 students currently on campus

ON CAMPUS NOW

STUDENT	GRADE	SIGNED IN	ELAPSED
Ava Shah	4	3:02pm	1h 20m
Rohan Shah	1	3:04pm	1h 18m
Maya Gordon	3	3:07pm	1h 15m
Ivy Chen	5	3:10pm	1h 12m

TODAY'S ACTIVITIES

ACTIVITY	TIME · ENR.
Chess Club Enrichment	3:15pm · 14
Piano Lessons Lesson	3:30pm · 6
Homework Lab Tutoring	3:15pm · 9

♦ Safety

The roster updates the instant a child taps the kiosk. At any moment the front desk knows exactly who is here, and where they should be.



HAT 4 OF 6

The Student

TASK: CHECK IN AND FIND THEIR AFTERNOON

- 1 Walk up to the self check-in kiosk in the lobby
- 2 Tap their own name on a big, friendly tile, no passwords
- 3 Confirm (siblings grouped together automatically)
- 4 See today's enrichment and music lessons right on screen



Effortless & safe: a five-year-old can sign in unaided, and the roster updates instantly for staff.



Afterschool Tracker · role walkthrough

Greenwood Elementary

Sign In

Sign Out

Tap your name to sign in

Search by name...

AS

Ava

Shah · Gr 4

RS

Rohan

Shah · Gr 1

MG

Maya

Gordon · Gr 3

IC

Ivy

Chen · Gr 5

In

LM

Leo

Martin · Gr 2

NB

Noah

Blum · Gr 4

SK

Sofia

Kim · Gr 2

EW

Eli

Ward · Gr 3

ZP

Zoe

Patel · Gr 1

TF

Theo

Fox · Gr 5

◆ Student

No logins, no PINs for the kids, just a tap. Siblings like Rohan & Ava can be signed in together on the confirm screen.



Signed in, Rohan!

Here's your afternoon, Rohan

Aftercare Drop-In

Cafeteria · Ms. Lee

3:00–6:00pm

Piano Lessons

Music Room · A. Ferro

3:30–4:00pm

◆ Student

The child instantly sees where to go next, to their enrichment or music lesson, and staff see them appear on the live roster.



HAT 5 OF 6

The Music Instructor

TASK: TEACH, MARK, DONE

- 1 Open today's Piano Lessons session
- 2 Mark each student Present, Late, Absent or Excused
- 3 A clear banner shows exactly what marking Present will charge
- 4 That night, only attended lessons bill the family's saved bank account



Time back: instructors just teach and tap. Billing runs itself overnight, with no invoices and no chasing.



Afterschool Tracker · role walkthrough

Dashboard

Attendance

Monthly Summary

Roster

Session Attendance

Save Attendance

TODAY

Piano Lessons

Wed, Sep 16 · 3:30pm

UPCOMING

Piano Lessons

Wed, Sep 23

Piano Lessons · Wed, Sep 16



Marking **Present** or **Late** will charge **\$34.00 / lesson** on the family's monthly invoice.

Rohan Shah · Gr 1

Present

Late

Absent

Excused

Zoe Patel · Gr 1

Present

Late

Absent

Excused

Sofia Kim · Gr 2

Present

Late

Absent

Excused

♦ Positive-attendance billing

Only Present and Late create a charge. Sofia was absent, so her family isn't billed. No manual invoicing, ever.



Dashboard

Attendance

Monthly Summary

Roster

Monthly Summary

September 2026

September ▾



Tonight's billing sweep charged **2 attended Piano lessons** to families' saved bank accounts, one combined invoice per family. You did nothing but teach.

Piano Lessons

4 sessions held

10 present

1 late

2 absent

RECORD FOR VERIFYING PAY

11

billable attended lessons in Sept

DATE	ACTIVITY	STUDENT	STATUS
Sep 16	Piano Lessons	Rohan Shah	Present
Sep 16	Piano Lessons	Zoe Patel	Present
Sep 16	Piano Lessons	Sofia Kim	Absent

No dollar amounts here; this is the attendance record instructors use to verify pay. The business office runs payroll from the matching report.



Ada Ferro

Greenwood Elementary



HAT 6 OF 6

The Business Office

TASK: CLOSE THE MONTH, CLEANLY

- 1 Run the accounting reports and reconcile last month's activity
- 2 Pull summary reports by program to inform payroll
- 3 Issue a credit or refund for any erroneous charge
- 4 Export to CSV for the books



Audit-ready: reconcile Stripe payouts against billed activity in minutes, with clean separation of duties.



Afterschool Tracker · role walkthrough

FINANCE

Reports

Billing

Punches

SCHOOL YEAR

Year-End Rollover

Reports

Business Office · Accounting

Export CSV

Attendance

Billing

Reconciliation

Accounting

Report: Raw Accounting ▼

From: Sep 1

To: Sep 30

Run

142 rows

DATE PAID	INVOICE	PAYER	STUDENT	DESCRIPTION	ACCOUNT	PRICE	STATUS
Sep 16	#10428	P. Shah	Rohan	Piano Lesson, Sep 16	Lessons	\$34.00	Paid
Sep 16	#10429	D. Okafor	Ivy	Piano Lesson, Sep 16	Lessons	\$34.00	Paid
Sep 30	#10517	P. Shah	Ava+Rohan	Drop-In, September	Aftercare	\$70.00	Paid
Sep 12	#10390	M. Alvarez	Sofia	Chess Club, Fall	Enrichment	\$275.00	Paid
–	#10521	L. Grant	Noah	Homework Lab, Sep 25	Tutoring	\$28.00	Outstanding
September total							\$18,442.00

◆ Reconcile

13 accounting reports (Raw Accounting, Settlement, Aging, Deposit History), all campus-scoped, no Stripe login. One CSV closes the month.

FINANCE

Reports

Billing

Punches

SCHOOL YEAR

Year-End Rollover

Reports

Lesson Attendance by Instructor · informs payroll

Export CSV

Report: Lesson Attendance ▼

September 2026

Run

ENRICHMENT

\$3,850

14 classes · Chess, Art, Robotics

MUSIC LESSONS

\$2,278

67 attended sessions

TUTORING

\$1,624

58 sessions · Homework Lab

INSTRUCTOR	PROGRAM	SESSIONS	ATTENDED	REVENUE
A. Ferro	Lesson Piano	4	11	\$374.00
M. Alvarez	Enrichment Chess	4	56	\$1,100.00
J. Park	Tutoring Homework	4	36	\$1,008.00

◆ Payroll

Revenue split by program and instructor, the exact figures the office needs to pay instructors and reconcile against each instructor's monthly summary.

FINANCE

Reports

Billing

Punches

SCHOOL YEAR

Year-End Rollover

Billing: Priya Shah

September 2026

Account credit: \$0.00

GROSS

\$874.00

DISCOUNTS

\$11.00

NET

\$863.00

Issue Refund

The amount will be returned to the parent's original payment method. This may take 5–10 business days to appear.

Piano Lesson, Sep 16 (duplicate)

\$34.00

REASON

Duplicate charge, kiosk double-mark

Refunds are restricted to the Business Office & admins. Managers can credit; only this role moves money back.

Issue Credit

Confirm Refund

♦ Separation of duties

A credit stays on the account (no money moves, auto-applies next invoice). A refund returns money, and only the business office can do it.

♦ WHAT A DIRECTOR JUST SAW

Six hats. One streamlined workflow.

Manager	Copied last year's Fall season forward in a click, then adjusted rates & instructors.	A week of setup → a few minutes.
Parent	Two kids, three programs, one saved bank account and transparent all-in prices.	Cheaper and simpler than any competitor.
Staff	Real-time "who's on campus" and accountable sign-out.	Calmer dismissal, real safety.
Student	Tapped their name, saw their afternoon.	Independent for kids, instant for staff.
Instructor	Marked attendance; billing ran overnight on saved ACH.	They just teach.
Business Office	Reconciled the month, ran payroll reports, refunded one error.	Audit-ready books, clean roles.



Afterschool Tracker

AFTERSCHOOL PROGRAM MANAGEMENT

Give your program its **afternoons back.**

Time back to schools. Real savings for parents. Safety and clean books you can trust. One tool, from the first season to the last reconciliation.

greenwood.afterschooltracker.com

[Book a walkthrough for your school](#)

FERPA-aligned and built security-first on hardened, best-in-class platforms, with payments secured by Stripe.

Each school gets its own branded site. California and New York today, more states soon.